



# Douglass Marine Co.

P.O. Box 157

Islamorada, FL 33036

Phone: 305-664-9702, Fax 305-664-0714

Email: [comish1@aol.com](mailto:comish1@aol.com) or [douglassmarine113@gmail.com](mailto:douglassmarine113@gmail.com)

## VESSEL BOARDING AGREEMENT AND CONTRACT FOR SERVICES

<b>Vessel Name:</b> _____	<b>Inspection Requested By:</b> _____
<b>Builder:</b> _____	<b>Address:</b> _____
<b>Model/Type:</b> _____	<b>Phone:</b> _____
<b>Length:</b> _____	<b>Vessel Owner:</b> _____
<b>Engine(s):</b> _____	<b>Phone:</b> _____
<b>Vessel/Engine(s) Years:</b> _____	<b>Broker:</b> _____
<b>Inspection Location:</b> _____	<b>In/Out of Water:</b> _____
_____	<b>Inspection Date:</b> _____
<b>Type of Survey:</b> _____	<b>Inspection Time:</b> _____
<b>Sea Trial:</b> _____	<b>Contact Person:</b> _____
<b>Additional Inspections:</b> _____	<b>Agreed Fee:</b> _____
<b>Email of Person Requesting Survey:</b> _____	
<b>Additional Information:</b> _____	
_____	

Authorization is hereby granted to board the vessel identified above and conduct the requested inspection. The survey fee is also hereby agreed upon with a 50% deposit required upon the survey order. It is also hereby agreed that the maximum amount of liability of any kind to Douglass Marine Company, the attending surveyor or associates, is the cost of the marine survey inspection and report stated in this Vessel Boarding Agreement And Contract For Services.

Deposit: \$ \_\_\_\_\_, with the balance payable upon receipt of the written report.  
 \*\*Please note that if the survey requires multiple visits to the vessel due to reasons beyond the surveyor's control such as inability to complete the survey because the vessel was not ready for survey, there will be an additional fee of \$100.00 for each unanticipated return visit.\*\*

Acceptance of survey order agreement and permission to board the vessel.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_



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## PAGE 2 of 2- PREPARING A VESSEL FOR SURVEY

Douglass Marine Company respectfully requests that clients requesting a marine survey inspection read and initial the following so that the vessel to be surveyed is properly prepared at the time of survey to avoid additional expense and delays in completion of the marine survey inspection.

1. The owner or representative has given written permission for the marine survey inspection.
2. The broker's listing has been made available to the surveyor if applicable.
3. The owner's manuals and service records are aboard or otherwise available to the surveyor.
4. The registration and/or documentation is available to the surveyor either aboard, scanned and emailed or faxed to the surveyor to be included in the report.
5. All safety equipment as required by the U.S. Coast Guard (such as PFD's, fire extinguishers, etc.) is aboard and accessible.
6. All protective covers have been removed to allow total access to all areas of the vessel.
7. Keys or combinations of locks and ignition key(s) are available at the time of the survey inspection.
8. Batteries are charged and AC power is available.
9. All electronics to be reported on survey report are installed.
10. Marine toilets are clean and ready for use.
11. Bilges are dry and clean with operational bilge pumps.
12. The owner/broker has been requested not to hose down the vessel on the day of the survey as this precludes reliable moisture meter readings.
13. If a hull inspection is requested do not apply new anti-fouling bottom paint prior to inspection.
14. If hauling and/or launching are required, appropriate arrangements have been made in advance with the boatyard or marina.
15. If a sea trial is requested, appropriate arrangements have been made in advance:
  - a. The vessel must be operated by the owner or his/her authorized representative.
  - b. The owner has the vessel adequately insured.
  - c. Sufficient fuel is on board to operate the vessel for at least two hours.
  - d. The engine(s) is/are operational and fluid levels have been checked.
  - e. Sufficient crew is available to handle the vessel and dock lines without involving the surveyor(s) assistance.
  - f. The vessel has adequate safety equipment for all those participating in the sea trial.

Initials of Person Requesting Survey: \_\_\_\_\_

Revised: June 2013